



JAMES DANIEL HOLMAN
RESCUE & SAFETY TRAINING

POWERBOAT · NAVIGATION · FREE TOOL

PASSAGE PLAN SHEETS

The two-sheet passage plan and pre-departure checklist I use on every course. Type into it on screen, or print it and fill it in by hand.



2 SHEETS

1 CHECKLIST

TYPABLE

jamesdanielholman.com

PASSAGE PLAN



THE PASSAGE

BOAT

SKIPPER

CREW AND NUMBER ON BOARD

FROM

TO

DATE

ETD

ETA

TOTAL DISTANCE (NM)



TIDES

HIGH WATER TIME / HEIGHT

LOW WATER TIME / HEIGHT

RANGE · SPRINGS OR NEAPS

STREAMS: SET AND RATE AT KEY POINTS

TIDE GATES AND TIMING



WEATHER

WIND

SEA STATE / SWELL

VISIBILITY

FORECAST SOURCE AND TIME

GO / NO-GO LIMITS



BOAT AND SAFETY

PLANNED SPEED (KN)

FUEL BURN (L/H)

FUEL NEEDED × 3 (RULE OF THIRDS)

BOLT HOLE 1

BOLT HOLE 2

VHF CHANNELS

HAZARDS ON THE ROUTE

TOLD ASHORE: WHO AND ALARM TIME

WAYPOINTS AND PILOTAGE

**PILOTAGE NOTES**

HARBOUR ENTRANCE: MARKS, LIGHTS, DEPTH	LEADING LINES AND TRANSITS
TICK-OFF FEATURES IN ORDER	BERTH / ANCHORAGE, VHF, HARBOUR RULES

CHECKLIST

PRE-DEPARTURE CHECKLIST

**NAVIGATION**

- ☐ Passage plan complete and briefed
- ☐ Charts and pilot info for the whole route
- ☐ Waypoints entered and checked against the chart
- ☐ Forecast checked, limits agreed
- ☐ Tide times and heights for departure and arrival
- ☐ VHF, AIS, radar and nav lights working

**BOAT AND CREW**

- ☐ Fuel and water checked
- ☐ Engine checks: oil, coolant, belts, bilges
- ☐ Safety kit: lifejackets, flares, grab bag
- ☐ Lines and fenders ready, deck stowed
- ☐ Crew briefed: roles, MOB, emergencies
- ☐ Someone ashore has the plan and alarm time

NOTES

NOTES

SIGN OFF

CHECKED BY

DATE

SIGNED

ABOUT THE AUTHOR

JAMES DANIEL HOLMAN

RESCUE TRAINER · STCW INSTRUCTOR · RYA SRC EXAMINER

I train yacht crew in Gibraltar and Spain. This book is built from the questions captains, crew and crew agents bring to my classroom.

**FORMER
FIREFIGHTER AND
EMT**

**RYA SRC (VHF)
EXAMINER**

**RYA POWERBOAT
LEVEL 2
INSTRUCTOR**

**LEAD STCW
INSTRUCTOR,
GIBRALTAR**

WHY THIS BOOK

This is the plan I use on every powerboat and navigation course: fill it in before you go, brief it, and leave a copy ashore.

More crew tools

Superyacht CV Pack, Sea Time & MLC Pack, Safety at Sea Pack, Passage Planning Pack and Interior & Guest Service Pack, on Etsy. Free guides at jamesdanielholman.com/crew.html

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